

Book Reviewed by Wm. Roger Lakner

Office X for Macintosh

The Missing Manual

By

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<http://www.missingmanuals.com>

This book's Author's did not spare any expense at dissecting in great microscopic detail Microsoft's Office X software. I am unable to stuff all the information that this book or that the MS software provides into my head at my semi-retirement age for over all quick recall. Thank goodness for Authors such as these for this book as they have made it possible at a low cost to provide me with a complete and easily read and understandable reference at my fingertips.

I am just like most of the rest of Office X users who will only use a very small percentage of its capabilities. However I do stretch myself into new areas of the program on occasion. When I do this, I need to be able to find an answer to a sticky problem quickly and easily. This book's cross-references to specific page numbers is a wonderful solution that so many other manuals sorely neglect.

Another plus is the tip columns and black boxes scattered throughout this book that tells the reader frankly what the authors have found to be difficult to deal within Office X's multi-faceted programs. Some of these tips stretch to solutions by using other means or shortcuts. How many books will do this?

I have found this book to be like a novel and difficult to put down or to share. I can not find anything in the book Office X to criticize. However I still do not know why MS Word often crashes only after I am on the last line of a letter or am in process of saving the document as a PDF file. Thank goodness, if I quickly reload the program it will load my last saved copy and I can finish and save without further mishap.